



POKHARA UNIVERSITY

Office of the Controller of Examinations

Pokhara Metropolitan City-30, Kaski

Date: _____

To
The Controller of Examination
Pokhara University, Kaski.

Subject: **Request for the Grade Sheet(s).**

Dear Sir/Madam,

I would like to request for the grade sheet(s) as per below.

1. Tick the required Regular Grade Sheet(s)

Sem/Tri/Yearly	Passed Year	Tick	Sem/Tri/Yearly	Passed Year	Tick
1 st			6 th		
2 nd			7 th		
3 rd			8 th		
4 th			9 th		
5 th			10 th		

2. Retake Grade sheet details

S.N.	Name of Course	Sem/Tri/Yearly	Passed Year
I.			
II.			
III.			
IV.			
V.			
VI.			
VII.			
VIII.			
IX.			
X.			

Applicant's Signature :

Roll No.

Applicant's Name :

Faculty :

College :

Program :

Date :

Contact Number :

Required Documents:

Please attach the following document along with this application.

1. Photocopy of result sheet.
2. Bank Voucher*. (Fee Rs. 300/- per grade sheet)

* Bank voucher means the voucher required from the Kamana Sewa Bikas Bank, Saving A/C 1200300027317000001 or Nepal Investment Bank Ltd., Saving A/C 01105020011938 after depositing fee in the name of PU EXAM CONTROL OFFICE.