



# POKHARA UNIVERSITY

Office of the Controller of Examinations

Pokhara Metropolitan City-30, Kaski

Date: \_\_\_\_\_

To  
The Controller of Examination  
Pokhara University, Kaski.

Subject: **Request for Migration Certificate.**

Dear Sir/Madam,

I would to request for the migration certificate. My details are as follow:

Is study completed? ( ) Yes ( ) No	
<b>Are you scholarship student? ( ) Yes ( ) No</b>	
Applicant's Full Name :	
Applicant's Father Name :	
PU Registration Number :	Exam Roll No. :
Level :	Faculty :
Program :	CGPA/Percentage :
Name of the College:	
Year of Enrollment :	Year of Completion(if applicable) :
Reason for acquiring migration certificate	( ) Further studies in other university/institution ( ) Health Problems ( ) Family Problems ( ) Others.....

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Applicant's Signature : .....

Contact Number : .....

Date : .....

## **Required Documents:**

Please attach the following document along with this application.

1. A recommendation letter from respective college.
2. Copy of citizenship.
3. Original PU Registration Card.
4. **In case of scholarship students, a recommendation letter from Pokhara University Scholarship section.**
5. Bank Voucher\*. (Certificate charge Rs.750/- and Rs. 300/- should be extra charge, In case the applicant does not have original registration card)

\* Bank voucher means the voucher required from the Kamana Sewa Bikas Bank, Saving A/C 1200300027317000001 or Nepal Investment Bank Ltd., Saving A/C 01105020011938 after depositing fee in the name of PU EXAM CONTROL OFFICE.