



POKHARA UNIVERSITY (PU)
Pokhara University Infrastructure Development Project (PUIDP)
Project Implementation Unit / Technical Section (PIU/TS)

Notice for Expression of Interest (EOI) for Consultancy Services

EOI NO: (01/2077-78/Central Office/PIU-TS/PUIDP)

Date of First Publication: 21/01/2078

1. Pokhara University (PU) has received grant from the University Grant Commission/ different donor agencies and its own internal resources for the construction and development of various infrastructure projects. **The University is planning to extend its Central Office building; Compound walls (Main Gate), Land development and some allied works at the University premises** located at Pokhara-30, Khudi- Dhungepatan. The University intends to make a list of competent local Consulting firms **to prepare the Updated /Revised Design, Detailed Structural, Architectural, Electrical and Sanitary Drawings, Cost Estimate and Standard Bidding Documents to proceed the construction work**. This invitation for Expression of Interest (EOI) is made to invite the applications from all the interested and eligible Consulting Firms registered in Nepal under GoN rules and regulations and their Joint Venture (JV) for the concerned assignment.
2. The Consulting firm can apply either singly or in JV. In case of JV, the number of consulting firms should not exceed three including the lead firm. In addition, the same firm is not allowed to enter into more than one JV for the same assigned task.
3. All the interested and eligible consultants may obtain further information and EOI documents from Central Office, Pokhara University or the University website: <https://pu.edu.np/> at the cost of Nrs. **1,000 (Non- refundable)** during office hours on or **before the 15th day** of the first day of publication of this notice (**By Jyestha 04/2078, 5:00 pm**). Further, the interested Applicants may download the EOI document from website www.pu.edu.np and submit to the University **either physically via courier or online (or scan copy) through e-mail at puits@pu.edu.np also** within the stated date and time. **In case of online submission, their hard copy documents should be submitted to the university within 7 days of last date of submission other wise they will be rejected.**
4. Payment for the EOI document can be made either through a cash deposit or online payment to the Account of the University as specified below and should attach the Original bank deposit /online payment voucher together with the hard copy of EOI documents during submission.
Information for depositing the cost of document in bank:

Name of Bank: Nabil Bank	Name of Bank: Kamana Sewa Bikash Bank
Account Holder: Pokhara University	Account Holder: Pokhara University
Account Number: 1201017500870	Account Number: 01213400024568000022
5. All the duly filled EOI documents/ forms in hard copy should be submitted in a sealed envelope to the address given below **on or before the 16th day (By Jyestha 05/2078, 12:00 Noon)** of first publication of this notice. In case the last date of obtaining and submission of the EOI documents falls on a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
6. The complete EOI documents received within the specified time **shall be opened on 16th day of first date of publication of this notice (Jyestha 05/2078, 2:00 pm)** in the presence of applicants or their authorized representatives whoever wants to attend. Absence of applicant or their authorized representatives, however, shall not obstruct or prevent the opening of the EOI in any way. Pokhara University (PU) reserves the right to accept or reject, wholly or partially any or all bids/EOI without assigning any reason, whatsoever.
7. The EOI documents received from the applicants will be evaluated on the basis of the approved eligibility criteria. The evaluation of EOI of JV shall be done in cumulative basis. Maximum six top ranked consultants/ firms will be short listed as the qualified firms for the further process **however; the minimum score to pass in the EOI process is 60 % on average.**
8. The Request for Proposal (RFP) will be issued only to the qualified short listed firms for the submission of technical and financial proposals. The Quality and Cost based selection (QCBS) procedure will be used for the selection of the consulting firm.
9. All the design, drawings and the tender documents shall be prepared and submitted to the PIU-TS within two months or less as required by the University from the date of Commencement of the work.
10. Further information on EOI can be obtained from the below address during the office hours in all working days prior to the deadline of submission of EOI.

Address of the University:

POKHARA UNIVERSITY (PU)
Project Implementation Unit/ Technical Section (PIU/TS)
Khudi-Dhungepatan, Pokhara-30, Kaski
Ph: 061-504046, 061-504039
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